

Dear Sirs and Madams,

The Albufeira’s Municipality Tourist Tax Regulation was published in the Official Gazette, 2nd series, Nr. 84, on 30th of April 30 of 2024, and entered into force on the 21st of May of 2024.

The tourist tax is payable to the Municipality of Albufeira per night, **up to a maximum of 7 consecutive nights per stay**, and applies to guests **aged 13 (thirteen) years or older**, regardless of their place of residence. This **tax must be charged for stays occurring between the months of April and October** (inclusive) at tourist resorts, local lodging establishments, campgrounds, and RV parks.

Exceptions to the payment of the tax are those provided for in Article 4 of the regulation.

According to the press release “Tourist Tax | Municipality of Albufeira”, published on the 26th of February of 2026, we hereby inform you that the Municipality of Albufeira is implementing a new platform for the registration, declaration, and payment of said tax.

This platform aims to simplify administrative procedures, increase transparency, and facilitate compliance with legal obligations by Tourist Establishments (ET) and Local Accommodation (AL) units, allowing for the submission of self-assessment declarations in a more practical and efficient manner.

Thus, the Municipal Tourist Tax must be charged directly to the guest at check-in and subsequently declared on the platform and paid to the Municipality.



Individuals and legal entities operating any of the types of establishments listed above are legally responsible for ensuring that the Municipal Tourist Tax is collected.

Implementation

- Hotels and local accommodation providers are responsible for collecting the tourist tax from their guests.
 - The collection period runs from April 1st to October 31st.
 - The first declaration must be submitted on the platform
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Please note:

In some cases, the guest may have already paid the tourist tax through the previous platform for stays scheduled between April and October of 2026. In such cases, the guest must present the corresponding invoice and provide a copy to the property operator to prove that the tax has already been paid.

As soon as the new platform is available, the Municipality will contact all operators via email so they can complete their registration.

All operators must register on the new platform, wait for validation, and then use it to:

- Collect the fee directly from the customer at check-in, as provided for in Article 5 of the regulation;
- In cases where there is no direct contact with the customer (common situations in AL), request payment through the method they deem most appropriate;
- In cases where the fee is collected through platforms such as Booking, maintain the current procedure;



- At the beginning of the month following the one to which the fee applies, report the number of overnight stays on the platform, which will automatically generate the corresponding invoice and ATM reference number for payment; If there were no overnight stays, the declaration must be submitted with zero entries;
- Following the revision of the Regulation, currently underway, the ET/AL will be compensated with 2.5% of the amount collected, as reimbursement for the time and work associated with collecting the fee on behalf of the Municipality.

For any further information, please contact the Albufeira's Tourist Tax Office using the following contact details:

Email: taxa.turistica@cm-albufeira.pt

Phone: 00351 289 599 666

We would like to thank you in advance for your cooperation and willingness to adopt this new system.